



Erasmus Policy Statement 2010-2013

So far our school has cooperated with the foreign partners from: Dresden, implementing scientists exchange and cooperation and Paris, establishing joint studies in the management of health care organizations as a part of students exchange and joint studies schedules. We participate in an international project The Baltick University Programme. The school, established in 2002 is a fairly young school. Its priority is to educate the leaders of labor humanization with regard to the man-work-environment interrelations. They will work for companies, government, local government institutions and non-profit organizations. The graduates are managers, experts in safety, especially occupational safety and protection, also specialists in HR management, emphasizing the aspects of psychology and cultural legacy. There are 5 majors: management and production engineering, occupational health and safety (OHS) and national security, among others. The majors reflect the market's need for highly qualified experts in OHS, ready to work according to EU regulations on safety and health at work. Now the school is the largest higher school in Poland providing education in this field. It is the first non-public higher school in the region which has introduced e-learning. We also offer the studies in English Philology, Culture Studies and Management. As a participant in Erasmus Programme, we would like to enable our students to raise the quality of their studying by allowing them to learn and work at partner higher schools and universities. Also we would like to give our staff the chance to take part in research projects and to develop their competence as scientists and educators. The school's main objective is to allow students and staff to participate in research projects offered by the network of related schools and universities all over Europe. As a part of Erasmus activities we are going to establish cooperational relations with further partners from abroad. In Poland we cooperate with: Institute of Occupational Medicine and Environmental Health (IMPiZS) in Sosnowiec, Central Institute of Work Protection (CIOP) in Warsaw, Central Mining Institute (GIG) in Katowice. The exchange of students and staff is going to be a part of international cooperation of our school allowing its further development and multiplying of the projects, which the school, as a partner, will be able to take part in. As a part of organization and management activities we are going to establish Department for International Cooperation, which is directly going to organize the placement and scholarships for departing and incoming students and staff. Also we are planning to sign further agreements with foreign partners, mainly from Czech Republic and Slovak Republic, who offer similar majors to study. We declare to provide incoming students and staff with help and care of a tutor-minder and to implement the projects and undertakings to ensure their best adjustment.

We are planning to start the school's website in English, with a link to the page on Erasmus activities. Information meetings for students and staff will be held. There will be promotional campaigns, also on the radio, the Internet, in press and other media. Special guides and manuals will be published. Promotional information on Erasmus activities will appear on noticeboards on the school's premises. We are going to use direct mailing to contact our students and staff as well.

The school's objectives are: we have an agent for the disabled, converting and extending the buildings of our school (setting facilities for the disabled which require time and finances as the school's main building is of historical value), participating in *School without Barriers* campaign, further development of e-learning studying. We declare to ensure equality, not allowing for any kind of discrimination (gender, religious, political) and to follow rules of Erasmus on disability policy.

The ECTS system is in force at our school. Students have an access to the listing of subjects in the curriculum and the regulations on qualifying for scholarships abroad (the website, Dean's Office). Students and staff have an easy access to the documents concerning the rules on pass-fail evaluation in the subjects and classes attended at universities abroad (studies, student placement, courses, conferences), eg. as a part of cooperation with Academy for Occupational Health and Safety in Dresden and University Paris 13. Students and staff are ensured to receive any kind of support in organizing the exchange and departing from our institution.

Academic staff are going to be appointed additional marks in their periodic appraisal. Incoming students are going to be provided with accommodation and help from a person responsible for scholarship and exchange management. Also the school is going to offer an intensive course in Polish for incoming students, if necessary.

Students whose plan is to have the placement abroad will receive support from the school for finding an appropriate institution accepting students for the placement and in defining the work-programme and its timing. The school is going to define clearly the regulations and criteria for students qualifying for the scholarship, the results of learning which a student should gain during the placement and sign a proper (negotiated with a partner) agreement on the placement.

A student is going to receive the school's help in getting prepared to work, learning about the culture and a daily life in the accepting country, eg. by offering native language courses.

Our school is going to support the students in achieving appropriate documents such as a work and residence permit and insurance policy. We are going to monitor the student's achievements while on the placement, and we will undertake proper action if needed.

Our institution declares to fully recognize the placement in the curriculum in accordance with the agreement signed with the student on the placement and a joint evaluation of the student's personal and professional achievements.